

Board Member Commitment to Serve

Recognizing the important responsibility that I am undertaking in serving as a member of the Board of Directors for Huntsville Walker County Chamber of Commerce (The Organization), I hereby personally pledge to carry out in a trustworthy and diligent manner all the duties and obligations inherent in my role as a member of the board.

My Role:

I acknowledge that my role as a board member is to actively support and promote The Organization by pledging my commitment to serve in the capacity of a board member by working to advance the Chamber and to always act in keeping with my fiduciary responsibility as a director.

My Commitment:

I will exercise the duties and responsibilities of this office with integrity, fairness, due care, and represent the organization to the public and to the private sector with proper conduct, high standards, ethics and values.

My Pledge:

To act in accordance with the Bylaws, rules, policies and procedures of The Organization.

To know and understand the needs of the members we serve.

To commit to learn the job of being a board member and seek methods to help me function better as a part of the board team.

To observe the parliamentary procedures outlined in Roberts Rules of Order and display courteous conduct in all board, committee, and task force meetings.

To guide The Organization in establishing policy, securing adequate funding, monitoring finances, actively maintain and update the Plan of Work.

To establish as a high priority my attendance at all meetings of the board, committees and task forces on which I serve.

To attend and participate in (a) the annual strategic planning session/retreat and mid year retreat.

To actively and enthusiastically serve on at least one Standing Committee and participate fully in the meetings.

To actively support and serve as a resource to other Committees or ad hoc committees whenever possible, in order to ensure The Organization is supported by board and volunteers.

To come prepared to contribute to the discussion of issues and business to be addressed at scheduled meetings, having read the agenda, and all background material.

To participate in events sponsored or co-sponsored by The Organization;

To represent the Organization in a positive and supportive manner at all times and in all places.

To promote Chamber membership in the community at all times and strive to grow and retain members.

To support, publicly, and in a positive manner all actions taken by the board of directors even when I am in the minority position on such actions.

To refrain from intruding in administrative issues that are the responsibility of the management, except to monitor the results and prohibit methods not in agreement with board policy.

To recognize conflicts of interest between my position as a board member and my personal and professional life. If such a conflict does arise, I will declare that conflict before the board, and refrain from voting on matters in which I have a conflict.

If, for any reason, I find myself unable to carry out the above duties and responsibilities, I agree to resign my position on the Board of Directors.

Name & Signature

Date

Email to chamber@huntsvillewalkerchamber.com